



ORIENTAL 1936 BERHAD

Registration Number: 193601000037 (845-W)

Administrative Guide for the Eighty-Sixth Annual General Meeting (“86th AGM”) of Oriental 1936 Berhad

- Date & Time : 23 June 2023 at 10:00 am
- Meeting Venue : **Online Meeting Platform provided by Tricor Investor & Issuing House Services Sdn Bhd (“Tricor”) in Malaysia**
- Meeting Platform : **Tricor’s TIIH Online website at <https://tiih.online>**

MODE OF MEETING

- The Securities Commission Malaysia, had, on 7 April 2022, issued a revised Guidance Note on the Conduct of General Meeting for Listed Issuers stating various mode of conducting general meetings as to be aligned with the “Transition to Endemic” phase subject to the requirements under the prevailing and applicable Standard Operating Procedures by Majlis Keselamatan Negara and the Ministry of Health (“Revised Guidance Note”). The Revised Guidance Note further states that listed issuers are encouraged to continue leveraging technology to conduct their general meeting beyond the Movement Control Order in accordance with the recommendation stated under Practice 13.3 of the Malaysian Code on Corporate Governance.
- In line with the Revised Guidance Note, Oriental 1936 Berhad (“the Company”) will conduct the 86th AGM on a **FULLY VIRTUAL manner and online remote voting** via Remote Participation and Voting (“RPV”) facilities which are available on Tricor’s **TIIH Online** website at <https://tiih.online>.
- The venue of the 86th AGM is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 which requires the Chairman of the Meeting to be at the main venue of the meeting. No shareholders/proxy(ies) from the public will be physically present at the meeting venue.
- We **encourage** you to attend the 86th AGM via the RPV facilities. **You may also consider appointing the Chairman of the Meeting as your proxy to attend and vote on your behalf at the 86th AGM.**

REMOTE PARTICIPATION AND VOTING (“RPV”) FACILITIES

- Shareholders are able to attend virtually, speak (in the form of real time submission of typed texts) and vote (collectively, “participate”) remotely, if demanded, at the 86th AGM using RPV facilities from Tricor via its **TIIH Online** website at <https://tiih.online>. Please refer to the Procedures for RPV as set out below for the requirements and procedures.
- A shareholder who has appointed a proxy/(ies) or authorised representative(s) or attorney(s) to participate at the 86th AGM via the RPV must request his/her proxy(ies) or authorised representative (s) or attorney(s) to register himself/herself for RPV at the **TIIH Online** website at <https://tiih.online>. Please refer to the Procedures for RPV as set out below for the requirements and procedures.

PROCEDURES TO REMOTE PARTICIPATION AND VOTING VIA RPV FACILITIES

- Please read and follow the procedures below to engage in remote participation through live streaming and online remote voting at the 86th AGM using the RPV facilities:

| PROCEDURES | ACTION |
|--|--|
| BEFORE THE AGM DAY | |
| 1. Register as a user with TIIH Online | <p><i>[Note: If you are already a user with TIIH Online, you are not required to register again. You will receive an e-mail to notify you that the remote participation is available for registration at TIIH Online. You may proceed to Procedure 2.]</i></p> <ul style="list-style-type: none"> Using your computer or smart phone, access to website at https://tiih.online. Register as a user under the “e-Services” select “Create Account by Individual Holder”. Refer to the tutorial guide posted on the homepage for assistance. Registration as a user will be approved within one (1) working day and you will be notified via e-mail. |
| 2. Submit your request to attend 86 th AGM remotely | <p>Registration is open from 10.00 a.m. Thursday, 1 June 2023 until the day of 86th AGM on Friday, 23 June 2023. Shareholder(s) or proxy(ies) or corporate representative(s) or attorney(s) are required to pre-register their attendance for the 86th AGM to ascertain their eligibility to participate the 86th AGM using the RPV.</p> <ul style="list-style-type: none"> Login with your user ID (i.e. e-mail address) and password and select the corporate event: (Registration) ORIENTAL 1936 BERHAD 86TH AGM Read and agree to the Terms & Conditions and confirm the Declaration. Select “Register for Remote Participation and Voting”. Review your registration and proceed to register. System will send an e-mail to notify that your registration for remote participation is received and will be verified. After verification of your registration against the Register of Members as at 16 June 2023 the system will send you an e-mail after 21 June 2023 to approve or reject your registration for remote participation. <p><i>(Note: Please allow sufficient time for approval of new user of TIIH Online as well as the registration for RPV in order for you to log into TIIH Online and participate in the 86th AGM remotely)</i></p> |
| ON THE DAY OF THE AGM | |
| 1. Login to TIIH Online | <ul style="list-style-type: none"> Login with your user ID and password for remote participation at the 86th AGM at any time from 9.00 a.m. i.e. 1 hour before the commencement of meeting at 10.00 a.m. on Friday, 23 June 2023. |
| 2. Participate through Live Streaming | <ul style="list-style-type: none"> Select the corporate event: (Live Stream Meeting) ORIENTAL 1936 BERHAD 86TH AGM to engage in the proceedings of the 86th AGM remotely. <p>If you have any question for the Chairman/Board, you may use the query box to transmit your question. The Chairman/Board will try to respond to questions submitted by remote participants during the 86th AGM. If there is time constraint, the responses will be e-mailed to you at the earliest possible, after the meeting.</p> |
| 3. Online remote voting | <ul style="list-style-type: none"> Voting session commences from 10:00 a.m. on Friday, 23 June 2023 until a time when the Chairman announces the end of the session. Select the corporate event: (Remote Voting) ORIENTAL 1936 BERHAD 86TH AGM or if you are on the live stream meeting page, you can select “GO TO REMOTE VOTING PAGE” button below the Query Box. Read and agree to the Terms & Conditions and confirm the Declaration. Select the CDS account that represents your shareholdings. Indicate your votes for the resolutions that are tabled for voting. Confirm and submit your votes. |
| 4. End of remote participation | <ul style="list-style-type: none"> Upon the announcement by the Chairman on the conclusion of the 86th AGM, the Live Streaming will end. |

Note to users of the RPV facilities:

- (i) Should your registration for RPV be approved, we will make available to you the rights to join the live stream meeting and to vote remotely. Your login to TIIH Online on the day of meeting will indicate your presence at the virtual meeting.
- (ii) The quality of your connection to the live broadcast is dependent on the bandwidth and stability of the internet at your location and the device you use.
- (iii) In the event you encounter any issues with logging-in, connection to the live stream meeting or online voting on the meeting day, kindly call Tricor Help Line at 011-40805616 / 011-40803168 / 011-40803169/011-40803170 for assistance or e-mail to tiih.online@my.tricorglobal.com for assistance.

ENTITLEMENT TO PARTICIPATE AND VOTE

- Only members whose names appear on the Register of Members as of 16 June 2023 shall be eligible to attend, speak and vote at the 86th AGM or appoint a proxy(ies) and/or the Chairman of the Meeting to attend and vote on his/her behalf. If you wish to participate in the 86th AGM yourself, please do not submit any Form of Proxy for the 86th AGM. A shareholder will not be allowed to participate in the meeting if his/her proxy(ies) has/have been registered to participate in the meeting.
- In view that the 86th AGM will be conducted on a virtual basis, a member can appoint the Chairman of the Meeting as his/her proxy and indicate the voting instruction in the Form of Proxy.

APPOINTMENT OF PROXY OR CORPORATE REPRESENTATIVE OR ATTORNEY

- The appointment of proxy(ies)/corporate representative/attorney for the 86th AGM whether in hard copy or by electronic means shall be deposited or submitted in the following manner not later than **Wednesday, 21 June 2023 at 10.00 a.m.**

- (i) In Hard copy:

By hand or post to the office of the Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur or its Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur.

- (ii) Electronically:

The form of proxy can be electronically submitted via Tricor's TIIH Online website at <https://tiih.online>.

VOTING

- The voting at the 86th AGM will be conducted by way of show of hands unless a poll is demanded in accordance with Article 57 of the Company's Articles of Association.
- If poll is demanded, the Company has appointed Tricor as Poll Administrator to conduct the poll by way of electronic voting (e-voting):
 - Members/proxies/corporate representatives/attorneys can proceed to vote on the resolutions at any time from the time when the poll is demanded on Friday, 23 June 2023 but before the end of the voting session which will be announced by the Chairman of the meeting. Kindly refer to "**Procedures to Remote Participation and Voting via RPV Facilities**" provided above for guidance on how to vote remotely via TIIH Online.
 - Upon completion of the voting session for the 86th AGM, the Scrutineers will verify the poll results followed by the Chairman's declaration whether the resolutions are duly passed.

PRE-MEETING SUBMISSION OF QUESTIONS

- The Board recognises that the 86th AGM is a valuable opportunity for the Board to engage with shareholders. In order to enhance the efficiency of the proceedings of the 86th AGM, shareholders may in advance, before the 86th AGM, submit questions to the Board of Directors via Tricor's TIIH Online website at <https://tiih.online>, by selecting "e-Services" to login, post your questions and submit it electronically no later than **Wednesday, 21 June 2023 at 10:00 a.m.** The Board of Directors will endeavor to address the questions received at the 86th AGM.

NO RECORDING OR PHOTOGRAPHY

- Unauthorised recording and photography are strictly prohibited at the 86th AGM.

ENQUIRIES

- If you need any assistance, kindly contact the following persons during office hours on Mondays to Fridays from 9.00 a.m. to 5.30 p.m. (except on public holidays):

Tricor Investor & Issuing House Services Sdn. Bhd.

General Line : +603-2783 9299
Fax Number : +603-2783 9222
Email : is.enquiry@my.tricorglobal.com
Contact person : Muhammad Ashraff
Contact Number : +603-2783 9276
Email : muhammad.ashraff@my.tricorglobal.com
Contact person : Low Cheng Chuan
Contact Number : +603-2783 9278
Email : cheng.chuan.low@my.tricorglobal.com